CHALLENGE
Making a difference for over 50 years
DISABILITY SERVICES

14 November 2011

Organisational Chart

Board of Directors

- Staff Consultative Committee
- Superannuation Committee
- Finance Committee
- OH&S Committees
- Recycling Committee
- Client Services Tamworth Committee
- Client Services Gunnedah Committee
- Client Services Respite Committee
- Audit & Risk Committee
- CDS T & E Committee
- Timber Products Committee
- Narrabri Committee
- ADISS Committee
- Contract Services Committee
- Client Services Hunter Committee

Chief Executive Officer

- Operational Leadership
- Strategic Plan
- Media Relations
- Oversee Annual Budget
- Funding Bodies (DEEWR, ADHC, FaHcsia)
- National Disability Services
- Marketing & Promotion
- Public Relations
- Tenders
- Board Reporting
- Industrial Relations
- Fundraising
- Research

General Manager Client Services David Hinwood

- ADHC Funded Programs
  - Post Schools Options
  - Schools Out
  - Respite Services
  - Residential Services
  - Drop In Support
  - Attendant Care
- FaHCSIA Funded Programs
  - Respite
- Community Visitors
- Community Services Funded Programs
- Establishment of New Services
- Staff Selection Client Services
- Budget Control Client Services
- Strategic Planning Client Services
- Policy Development Client Services
- Behaviour Management
- Board Service Committees
- Parent Support Groups
- Ombudsman NSW
- Office of Children and Youth Affairs NSW
- Trustee & Guardian NSW
- Guardianship Tribunal NSW
- Office of the Protective Commissioner NSW
- Legal Aid NSW
- Housing NSW

General Manager Disability Enterprises Peter Dunstan

- FaHCSIA / DEEWR Funded Programs
  - Koora Industries
  - CDS Training & Employment
    - Employee Recruitment
  - Challenge Contract Services
  - Sewing Service
  - Work crew
  - Laundry Services
  - Timber Products
  - Recycling - Tamworth
  - Recycling - Narrabri
  - Narrabri Ironing
- Critical Incident Management
- Staff Selection – Services
- Budget Control – Services
- Policy Development – Services
- Strategic Planning – Services
- Service Committees
- Investigate New Business Opportunities

General Manager Corporate Services Michael O'Connor

- Property Management
- Human Resources
  - Workplace Agreement
  - Recruitment of Staff
- Policy Development
- Transport - Clients &Employees, Tamworth area
- Vehicle Management
- OH&S / Workers Comp.
- Risk Management
- Corporate Returns
- Internal Pay Audit
- Reception / Cleanaway
- Security
- Fleet Management
- Insurance
- Records Management
- Compliance
  - Quality Assurance / ISO
  - Policy & Forms Management
- Payroll And EA Management
- Archiving / Storage
- Surveys
- Skillsmaster
- Training & Development
- Registration of Business Names
- Policy Review Group Coordination
- Service Provision – Properties
- Matrix Management

General Manager Finance Carl Learson

- Budget Control - Segment
- Budget Review Group
- Communications Systems
- Asset Management
- Cashflow Management
- Credit Management
- Client Savings Accounts
- External Audit (Financial)
- Financing
- Funding / Acquittals
- Investments
- Accounts Payable and Receivable
- Budgets - Organisational / Budget Control
- IT and Telecommunications Management
- Financial Management and Reporting
- Budgets - Organisational / Budget Control
- Tender Support

Senior Manager Children's Services David Carey

- Out of Home Care
- Case Management